



East Windsor 250th Anniversary Committee
August 7, 2018
Special Meeting Minutes
Reservoir Park

The August 7, 2018 planning meeting for the 250th Anniversary Celebration of East Windsor met at the pavilion at the Reservoir.

The meeting was called to order at 7:01 pm.

Attendance:

Present: *Ceil Donahue, *Diane Lajoie, Bob Maynard, *Scott Morgan, Debbie Talamini, *Rebecca Talamini, *Tom Talamini, *Bill Thim *Lynne Tracy-Thim

Absent: *Paul Anderson

*indicates steering committee members

Minutes Reading:

The minutes for the July 17, 2018 meeting were reviewed.

Tom Talamini made a motion to accept the July 17, 2018 minutes as written. Ceil Donahue seconded the motion. The motion passed.

COMMUNICATIONS:

None

COMMITTEE REPORTS:

Time Capsule Committee: The stone is being engraved. The cover is completed, but it still needs to be attached.

We do not have a lot of donations yet. We will add collection baskets in the town clerk's office and the school offices.

We will dig the hole on Sunday morning September 23, 2018, and record the GPS location of the buried time capsule. The GPS coordinates will be given to town hall so they will know where to dig for the May 12, 2068 opening.

We will seal and place the items in the time capsule at the ceremony. We will include a list explaining the items buried.

We are expecting some people to join us at the burial, but not as many as the opening.

Lynne Tracy-Thim made a motion for \$100 to purchase refreshments for the time capsule burial on September 23, 2018. Bill Thim seconded the motion. The motion passed.

Events Committee:

Ice Cream Social: The Historical Society's Ice Cream Social is this Saturday August 11, 2018 from 12 to 4pm. Rebecca will be at the table for the event.

Fundraising Committee:

We need items for prizes at the picnic; we can also give away water bottles for prizes.

The East Windsor High School class of 1993 is making a \$350 donation from their 25th reunion in memory of a classmate who died. We will put that donation toward paying for

the Stray Dogs, so the class of '93 will be listed as a sponsor.

There are still sponsorship opportunities; if you want to be involved in our town's celebration, email ew250@eastwindsorct.com.

Promotion and Merchandise Committee:

The Heritage Day signs are ready to go around town; Ceil will put them up this week. Tim Moore hasn't turned in a bill for the wooden signs.

Since none of us could remember if we actually made a motion for the yard signs we gave to people who donated \$50 or more, we made the motion again. Note: the motion for the sign purchase was made July 20, 2017; however we do not have a motion for the cost of the frames for the signs. (We did not have access to our computers for the August 7, 2018 meeting.)

Rebecca Talamini made a motion to spend \$720 for the yard signs we already purchased for the people who donated at least \$50. Scott Morgan seconded the motion. The motion passed.

Tom Talamini made a motion for \$80 to pay for the frames needed for the signs. Bill Thim seconded the motion. The motion passed.

Heritage Day Committee:

Shuttle Bus: The Smith Bus company route is going to go down Highland Ave, drive through the park, down Reservoir Ave, to the Broad Brook Elementary School, to the Middle School. Tom Talamini will cut down a branch at the back entrance to the Res so the bus can get through.

Parade:

The police filed the paperwork for the road closure.

The deadline for parade has been posted on Facebook for August 15th to get the entry forms so we are not running around at the last minute.

Ceil has been contacting farms around town to be in the parade and Lynne has been sending parade forms to businesses that have large trucks, etc. like Boutin's, Beebe's, etc. Received form back from Taylor Energy.

We also received parade forms from World Cup CT All Star Cheer, Olivia Zinz, America's Miss National Petite, Rise & Resist Band and EW Republicans.

We emailed all the EW organizations in town again on 7/5 with a deadline of August 1st and emailed (*again*) the local mayors (Windsor, Ellington, Tolland) that had not responded the first time around in April. Lori Spielman (1st Selectman/Ellington) is coming with her truck.

Tolland Mayor cannot come. Windsor is deciding what they want to do (they might bring a larger delegation); they will get back to us.

We sent formal invitations to the East Windsor Selectmen. Jason Bowza is the only one who responded so far.

Lynne and Bill went to Jackie G's car show last week and distributed forms. We have received two back so far.

Bill invited the Barque Eagle Division (*US Naval Sea Cadet Corps*) to participate in the parade, and they would love to come. There is no charge, but donations are appreciated.

Lynne Tracy-Thim made a motion to donate \$200 to the Barque Eagle Division for their participation in the parade. Ceil Donahue seconded the motion. The motion passed.

Lynne Tracy-Thim made a motion to hire the Hartford Loud and Proud Drum and Dance Core for our Heritage Day parade at \$1100. Bill Thim seconded the motion. The motion passed.

The parade lineup is divided (so far) into three divisions. Rebecca as grand marshal is leading the parade. Ceil is in the first division and can get on Historical Society Float to ride the

parade. Debbie is in the second division and can ride ARHC float for the parade. The rest of us can ride in the 250 float, concluding the parade.

Tom will direct groups in the parade from the BMX, Garden, and Dog parks. He can then hitch a ride on the last float (EW250).

Categories for parade contest: As of now (unless we get more businesses), the awards are as follows:

- **Broad Brook Village Award** – Best Horse Entry
- **Melrose Village Award** – Civic/Military/Public Service Organizations
- **Scantic Village Award** – Best Float Entry
- **Warehouse Point Village Award** – Best Entry for sound/movement/performance
- **Windsorville Village Award** – Best vehicle entry

If we end up with business entries we can convert the Broad Brook Award to business and add another award for horses – Israel Bissell Award.

If a group wants, they may have up to 2 minutes in front of the judging stand; we will need someone to keep time (see signup sheet online). The winners will be announced at the picnic.

Judges: We need one judge from each village; each will have a packet with instruction, criteria, etc. We will ask if we can use the Broad Brook Library for the judges to consult. We will invite the following people to be judges:

- **Broad Brook:** Paul Anderson
- **Melrose:** Grants
- **Scantic:** Pastor of Scantic Church or Wynn
- **Warehouse Point:** Sweeds
- **Windsorville:** Nick Laskos

VIPS: We should provide boutonnieres and corsages to the parade VIPs. Stop & Shop has boutonnieres for \$8 and corsages for \$13 each. The parade VIPs will include the following:

- Grand Marshal – Rebecca Talamini
- 1968 Pageant Queen – Laverne Sherry
- Windsor Locks First Selectman
- Enfield Mayor
- First Selectmen Ellington: Lori Spielman
- EW Selectmen
- South Windsor Mayor –
- Carol Hall
- **Broad Brook:** Paul Anderson
- **Melrose:**
- **Scantic:**
- **Warehouse Point:**
- **Windsorville:**

Volunteers: We will **need A LOT OF VOLUNTEERS** for the parade – at least a couple of dozen. Lynne set up a free account on “signupgenius.com.” Lynn emailed the link to everyone on our list and posted the link on Facebook. Signupgenius sends a reminder two days prior to the event. Lynne has also sent a flyer to the high school advertising a means to get community service hours for graduation. Bill Thim contacted another radio league who may be able to fill the slots for the (minimum) of 10 people needed for street crew.

All volunteers are required to attend a meeting on 9/18/2018. On 9/22 the volunteers will

receive a ticket for the pizza party to be held on September 30th at the Osborn House at 4:00PM.

VESTS: We need volunteer safety vests. Lynne found them at Walmart for \$2.50 each. We need at least 20 vests.

We need a tractor and someone to drive it to pull the EW250 float.

SIGNAGE: We need stakes for the parade lineup, about 50. We will use index cards for numbers to set up the parade lineup. Ceil is going to work on signs we need on Heritage Day. We need signs for the following:

- Judging stand approaching
- Judging stand
- Middle School parking (is that public?)
- Handicap parking
- Fairground parking
- Shuttle bus signage (EWMS, BBES, 2 at the Res)
- Vendor Parking
- Class of '93 sponsorship

Picnic:

ATM: We have an electrical outlet for the ATM. However they lost money at our food truck festival. Ceil is going to ask for the cost of using the ATM. If reasonable, we will cover the cost of the ATM, so people can have access to cash as needed.

Food Trucks: Ceil is going to following up on the Certificate of Insurance listing the town as an additional insured for the Heritage Day picnic.

Inflatables: Party Patrol has a special going on right now: spend \$250 and get a batting cage for \$99. We want to get something for bigger and smaller kids. We will also need 2 generators at \$200 each.

Events Schedule: We will hand out an events schedule that shows the order of events.

We will look into getting a corn table.

Vendors: Two vendors have signed up.

Power: We need power for the Bingo and Stage areas. We will need extension cords and rubber mats to cover them.

Advertising/Social Media Committee:

We have \$819 left in our JI advertising budget. We will purchase 3 ads for Heritage Day and 1 for the Time Capsule. The Time Capsule ad will go in the paper on September 20th; the Heritage Day ads will be in the paper on September 6, September, 13, and September 20, 2018.

Rebecca is sending our flyers and other information to GoLocal for the August release of their September article.

The EW250 Facebook page has been active; keep sharing with your friends.

<https://www.facebook.com/EastWindsor250/>.

OTHER BUSINESS:

- We need volunteers for Heritage Day. The volunteers will check in for a ticket to the thank you pizza party on September 30th.
- The next EW250 meeting will be on Tuesday August 21, 2018.

Scott Morgan made a motion to adjourn. Bill Thim seconded the motion. The meeting adjourned at 8:02 pm.

Respectfully submitted,
Diane Lajoie